



प्रधानमुख्यआयकरआयुक्तकाकार्यालय
Office of the Principal Chief Commissioner of Income Tax,
आन्ध्रप्रदेशएवंतेलंगाना/Andhra Pradesh & Telangana,
वीमंजिलडीब्लॉकआयकरशिखर/10th Floor, D Block, Income tax Towers,
एसीगार्डसहैदराबाद/AC Guards, Hyderabad.
Ph.No. 040 23425482 Fax. No.040-23236778

F.No. Pr.CCIT/Welfare/BC/2017-18.

Dated : 15/03/2018

-: OFFICE ORDER :-

Sub: Revision of rates for purchase / reimbursement of Brief Case – Reg.

In supersession of earlier order and in exercise of the powers conferred upon him by virtue of Schedule-V of Delegation of Financial Powers towards incurring Contingent Expenditure, the Pr.CCIT, AP & TS, Hyderabad, has accorded approval for incurring expenditure under the head "Office Expenses" **towards purchase of briefcase** (on completion of 3 years from the date of last purchase) by the Officers/Officials as mentioned in column 2 below and for the revised amount mentioned in column 4 against each.

Sl. No	Level of Officer/Official	Old Rates (in Rs.)	Revised rates (in Rs.)	Period
1	2	3	4	5
1	Pr.CCIT/CCIT/DGIT	7,000/-	10,000/-	Once in a period of Three Years
2	Pr.CIT/CIT/DIT or equivalent	7,000/-	9,000/-	-do-
3	Addl.CIT/Addl.DIT/ Addl.DIT(Systems)/JCIT/JDIT/ JDIT(Systems) or equivalent	6,000/-	8,000/-	-do-
4	DCIT/DDIT/DD(Systems)/ DD(OL)/ACIT/ADIT/AD(Systems)/ AD(OL) or equivalent	5,000/-	6,000/-	-do-
5	ITO/Sr.PS/AO-II or equivalent	4,000/-	5,500/-	-do-
6	Inspector/PS/ AO-III/DPA, Gr-B/ Senior Hindi Translators or equivalent	3,500/-	5,000/-	-do-
7	Notice Servers	--	3,000/-	-do-

The above rates will be effective with immediate effect and till further revision.

This order issues with the prior approval of the Pr. Chief Commissioner of Income-Tax, Andhra Pradesh and Telanga, Hyderabad.

(N. RAVI BABU)

Joint Commissioner of Income Tax (Hqrs.)(Admn.)
O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to: 1. All the Administrative Officers and DDOs in AP & TS.
2. The ZAO, CBDT, Hyderabad, Visakhapatnam & Vijayawada.



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Office of the
Principal Chief Commissioner of Income Tax
10^{वीं} मंजिल, सी ब्लॉक, आयकर टावर्स
10th Floor, C Block, Income Tax Towers
ए.सी. गार्ड हैदराबाद /A.C. Guards Hyderabad.

F.No. Pr.CCIT/Welfare/Brief Case/2019-20.

Date: 16-01-2020

CORRIGENDUM TO THE OFFICE ORDER

F.NO. PR.CCIT/WELFARE/BC/2017-18 DATED 15.03.2018

Sub:- Revision of rates for purchase/reimbursement of Brief Case-Reg.

Ref:- F.No. Pr.CCIT/Welfare/BC/2017-18 dated 15.03.2018

With partial modification to the Office Order in F.No. Pr. CCIT/Welfare/BC/2017-18 dated 15.03.2018 the new revised rates for purchase/re-imburement of briefcase for officers/officials in Sl.no. 6 is Rs. 4,000/- instead of Rs. 5,000/-. Accordingly, the revised rate for purchase/re-imburement of briefcase expenditure once in three years by officers/officials are as under:-

Sl No	Level of Officers/Officials	Revised Rates	Period
01.	PCCIT/CCIT/DGIT	Rs. 10,000	Once in a period for 03 years
02.	Pr.CIT/CIT/DIT or equivalent	Rs. 9,000	-do-
03.	Addl.CIT/Addl.DIT/Addl.DIT (Systems)/JCIT/JDIT/JDIT (Systems) or equivalent	Rs. 8,000	-do-
04.	DCIT/DDIT/DD (Systems)/DD(OL)/ACIT/ADIT/AD (Systems)/AD(OL) or equivalent	Rs. 6,000	-do-
05.	ITO/Sr.PS/AO-II or equivalent	Rs. 5,500	-do-
06.	Inspector/PS/AO-III/DPA,Gr- B/Senior Hindi Translators or equivalent.	Rs. 4,000	-do-
07.	Notice Servers	Rs. 3,000	-do-

The excess payment made earlier (if any) to officers/officials in Sl.No. 6 above may be recovered from the concerned officers/officials.

(सरिश इरुकुला)/(Sarish Irukulla)

आयकर अपर आयुक्त (सु.)(प्र.व स.) / Addl. Commissioner of Income Tax (Hqrs) Admn&Vig),
आ. प्र.एवंतेलंगाना, हैदराबाद/AP &Telangana , Hyderabad.